

# **CITY AND COUNTY OF SWANSEA**

## **MINUTES OF THE MEETING OF THE CABINET**

**HELD AT COMMITTEE ROOM 1, CIVIC CENTRE, SWANSEA. ON  
TUESDAY, 3 JUNE 2014 AT 5.00 PM**

**PRESENT:** Councillor D Phillips (Leader) Presided

| <b>Councillor(s)</b> | <b>Councillor(s)</b> | <b>Councillor(s)</b> |
|----------------------|----------------------|----------------------|
| N S Bradley          | S E Crouch           | W Evans              |
| J E Burtonshaw       | C R Doyle            | R C Stewart          |
| M C Child            |                      |                      |

Also Present : K Williams (PWC) and R Hebbon (PWC).

1. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillor C Richards and M Theaker.

2. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, the following interest were declared:-

Councillor J E Burtonshaw – Personal – Minute No.12 - Disposal of Land on School Sites – has dispensation from Standards Committee to stay and speak but not vote – Governor of Blaenymaes Primary School.

Councillor W Evans – Personal – Minute No.12 - Disposal of Land on School Sites – has dispensation from Standards Committee to stay and speak but not vote – Governor of Tre – Uchaf School.

Councillor C R Doyle – Personal – Minute No.12 - Disposal of Land on School Sites – has dispensation from Standards Committee to stay and speak but not vote – Governor of Birchgrove Primary School.

3. **MINUTES.**

**RESOLVED** that the Minutes of the meeting of the Cabinet held on 6 May 2014 be approved as a correct record.

4. **LEADER OF THE COUNCIL'S REPORT(S).**

None.

5. **COUNCILLORS' QUESTIONS.**

None.

6. **PUBLIC QUESTIONS.**

The Leader allowed the following questions from Members of the Public who had been late for the item due to heavy traffic on Oystermouth Road. These questions were asked after Minute No.12.

Mr Jenkins asked questions in relation to Minute No.12 – Disposal of Surplus Land on School Sites in respect of the expanding schools in Pontarddulais. The Cabinet Member for Learning and Skills responded accordingly.

Ms Button asked questions in relation to Minute No.12 – Disposal of Surplus Land on School Sites in respect of Knelston Primary School. The Cabinet Member for Learning and Skills responded accordingly.

Ms Sanderson asked questions in relation to Minute No.12 – Disposal of Surplus Land on School Sites in respect of Tre Uchaf Primary School. The Cabinet Member for Learning and Skills responded accordingly.

7. **ANNUAL FINANCIAL AUDIT OUTLINE - CITY AND COUNTY OF SWANSEA.**

Kevin Williams on behalf of the PWC presented the Annual Financial Audit Report in relation to the Council's Financial Statement for 2013/14.

The report detailed the proposed approach to the audit of the Council's 2013/14 Financial Statements. The report also highlighted a summary of audit risks and proposed auditor responses.

**CABINET DECISION**

Cabinet received and noted the Annual Financial Audit Report in relation to the Council's Financial Statement for 2013/14.

8. **ANNUAL FINANCIAL AUDIT OUTLINE - CITY AND COUNTY OF SWANSEA PENSION FUND.**

Kevin Williams on behalf of PWC presented the Pension Fund report for 2013/14.

**CABINET DECISION**

Cabinet received and noted the Pension Fund Report for 2013/14.

9. **RESPONSE TO THE REPORT OF THE ECONOMIC INACTIVITY SCRUTINY INQUIRY PANEL - LOOKING AT HOW THE COUNCIL AND ITS PARTNERS COULD REDUCE ECONOMIC INACTIVITY IN SWANSEA.**

The Cabinet Member for Regeneration presented a joint report on the response to the report of the Economic Inactivity Scrutiny Inquiry Panel looking at how the Council and its partners could reduce economic inactivity in Swansea

**CABINET DECISION**

That the Cabinet members response as outlined in the report and related plan be approved

Policy Framework

None

Reason for Decision

To comply with the requirements of the Council Constitution.

Consultation

Legal, Finance.

10. **COUNCIL TAX - HELP FOR PENSIONERS.**

The Section 151 Officer presented a report which sought agreement of a Council Tax Scheme to help Pensioners for 2014/ 2015.

**CABINET DECISION**

That:

(1) The proposed scheme be adopted.

(2) The proposals and qualifying criteria set out in paragraph 2 of the report be agreed.

Policy Framework

None.

Reason for Decision

To comply with Financial Procedure Rules.

Consultation

Legal, Finance and Access to Services.

11. **FLYING START CAPITAL PROGRAMME EXPANSION 2014-2016.**

The Cabinet Member for Learning and Skills presented a report which outlined the capital proposals included in the Strategic Outline Plan submitted to Welsh Government in respect of the expansion of the Flying Start Programme between 2014/15 and 2015/16 (Supplementary Bid) and to award the work to Corporate Building and Property Services

**CABINET DECISION**

That the Director of People be authorised to: -

- (1) implement the settings, as detailed in the approved Flying Start Strategic Outline Plan (SOP)
- (2) submit planning applications where appropriate
- (3) authorise that the schemes as detailed, together with their financial implications, be included in the capital programme
- (4) authorise the work to be awarded to Corporate Property and Building Services

Policy Framework

One Swansea Plan

Reason for Decision

To comply with Financial Procedure Rule 7-to approve and include new Capital schemes in the Capital Programme.

To seek authorisation to submit Planning applications where appropriate/if required.

To award contract to Corporate Building and Property Services - To comply with Contract Procedure Rule 1.2.4 - to award a contract.

Consultation

Education, Poverty, Corporate Building and Property Services, Finance and Legal.

12. **DISPOSAL OF SURPLUS LAND ON SCHOOL SITES.**

The Cabinet Member for Learning and Skills presented a report which considered responses to the consultation carried out with schools.

**CABINET DECISION**

That Cabinet declared the following sites surplus to requirements and authorised the Director of Place to dispose of them:

- (1) Blaenymaes Primary School – the site as shown on Plan 1B of the report.
- (2) Knelston Primary School – the site as shown on Plan 2B of the report.
- (3) Tre Uchaf Primary School – the site as shown on Plan 3B.
- (4) YGG Gellionnen – the site as shown on Plan 4B.

**Policy Framework**

Capital Budget and Programme 2014/15 – 2017/18.

**Reason for Decision**

To report back on the consultation with the Governing Bodies on the proposed land sales and to seek approval to proceed with the disposals in principle as set out in the recommendations to meet the required local contribution – a need set out in the Capital Budget & Programme 2014/15 – 2017/18

**Consultation**

Corporate Building & Property Services, Finance, Legal, Democratic Services & Procurement

13. **WESTERN BAY HEALTH AND SOCIAL CARE PROGRAMME - INTERMEDIATE CARE FUND.**

The Cabinet Member for Wellbeing submitted a report which sought endorsement to include the Western Bay Intermediate Care Fund capital schemes in the Capital Programme.

**CABINET DECISION**

That the details and financial implications of the CCS capital schemes included in the Intermediate Care Fund package of schemes to be delivered as part of the Western Bay Programme be approved and their inclusion in the Council's Capital Programme be authorised.

**Policy Framework**

The Revenue and Capital Budget as reported to and approved by Council on 18 February 2014.

Sustainable Social Services for Wales: A Framework for Action.

Reason for Decision

To comply with Financial Procedure Rule No. 7 ( Capital Programming and Appraisals):to include new schemes in the Capital Programme.

Consultation

Legal, Finance and Access to Services.

14. **EXCLUSION OF THE PUBLIC.**

Cabinet was requested to exclude the public from the meeting during consideration of an urgent item of business identified in the recommendations to the report on the grounds that they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2000 relevant to the items of business set out in the report.

It was **RESOLVED** that the public be excluded for the following item of business.

15. **URGENT ITEM.**

The Leader stated that pursuant to paragraph 100B(4)(b) of the Local Government Act 1972, he considered that the report of the Head of Legal, Democratic Services and Procurement – Senior Coroner Resignation should be considered at this meeting as a matter of urgency..

Reason for Urgency

The Senior Coroner resigned by letter of 28 May 2014 with an effective termination of the 31 May 2014 and an interim Senior Coroner had to be nominated immediately. The Leader authorised this appointment on 30 May and the Cabinet needs to be aware of the action taken and authorise the Head of Legal, Democratic Services and Procurement to devise and implement a process to advertise for a replacement Senior Coroner within the statutory timescales of three months from the date the vacancy arose.

**CABINET DECISION**

That the recommendations as outlined in the report be approved.

The meeting ended at 5.49pm

**CHAIR**